

**GREENE COUNTY
BOARD OF HEALTH MINUTES
March 5, 2026
(26-03-05)**

The Greene County Board of Health met in regular session on Thursday, March 5, 2026, in Conference Room 124 of the health district office. The meeting convened at approximately 6:30 p.m.

In attendance: Sylvia Ellison, President; Timothy Roop, Vice President; Jane Clifton; Todd Dudley; Scott Hammond; William Harden; Ashley Hartmann; and Ratna Palakodeti, M.D.; Nancy Terwoord; Excused: Connie Helmuth and Angelia Mickle.

Employees in attendance: Melissa Howell, Health Commissioner; Noah Stuby, Deputy Health Commissioner; Kevin Sharrett, M.D., Medical Director; Shadrack Adams; Jennifer Barga; Sheryl Wynn; Donna Jenkins; and Olivia Detty.

With a quorum, Ms. Ellison called the meeting to order at 6:30 p.m. and introduced Ms. Donna Jenkins, GCPH Public Health Nurse, in attendance as a guest.

ADOPTION OF CONSENT AGENDA/MINUTES OF PREVIOUS MEETINGS

Ms. Ellison introduced the consent agenda and the February 5, 2026, meeting minutes.

#26-03-05-02 Mr. Harden moved to approve the amended consent agenda and the February 5, 2026, meeting minutes. Ms. Hartmann seconded the motion. The motion was carried by acclamation.

PRESENTATION

In collaboration with the Ohio Association of Boards of Health and the Association of Ohio Health Commissioners, the Kent State University College of Public Health made available a series of short continuing education (CE) modules that local boards of health may use to fulfill their CE requirements in Ohio Administrative Code Section 3701-36-03. The content of these continuing education modules is based on areas identified in the 2020 and 2024 CE needs assessments.

In tonight's video, "How Can We Use Foundational Public Health Services Cost Data in Ohio?" In this third segment of the Foundational Public Health Services series, Susan Tilgner, Executive Director of the Ohio Public Health Institute, explains how we can use FPHS data for strategic planning, meeting accreditation standards, financial benchmarking, and advocacy for needed resources.

The video lasted for 15 minutes.

FINANCIAL REPORTS

Deputy Health Commissioner Stuby reviewed the February income and expenditure report, the February voucher summary, and the appropriation transfers and fund transfers/temporary advances. Deputy Health Commissioner Stuby answered all questions satisfactorily.

#26-03-05-01 Mr. Dudley moved for approval of the February income and expenditure report, the February voucher summary, and the appropriation transfers and fund transfers/temporary advances. Mr. Harden seconded the motion. The motion was carried by acclamation.

GOVERNANCE REPORTS

Governance Committee – No report.

Performance and Evaluation Committee – No report

Planning and Finance Committee – Mr. Hammond reported that the committee met at 5:45 PM to review 2027 Proposed Budget, Jurisdiction Report, 2025 End of Year Report, and 2026 Strategic Priorities. The committee noted receipt and acceptance of the Jurisdiction Report, 2025 End of Year Report, and 2026 Strategic Priorities, and recommends approval of the 2027 Proposed Budget.

#26-03-05-03 Mr. Hammond moved, on behalf of the Planning and Finance Committee, to approve the 2027 Proposed Budget. The motion was carried by acclamation.

OLD BUSINESS

Deputy Health Commissioner Stuby reviewed the Sick Leave Conversion Policy that was introduced at the last board meeting. This policy was revised so that to be eligible, employees would have to retain at least 200 hours if accrued sick leave after the conversion is made.

#26-03-05-04 Mr. Roop moved for approval of the Sick Leave Conversion Policy. Mr. Harden seconded the motion. The motion was carried by acclamation.

Deputy Health Commissioner Stuby reviewed the Home Visit/ Inspection Policy that was introduced at the last board meeting. There was discussion surrounding Ohio as a one-party consent state (Ohio Revised Code § 2933.52). The board would like the Prosecutor's Office to review the policy before approving it.

NEW BUSINESS

The City of Xenia requests the release of delinquent taxes for the following forfeited properties:

E. Third St. (Parcel ID M4000200120043500, Case No 2024 CV 0112) in which the Health District collected \$0.72 a year on this property before the forfeiture.

249 Galloway St. (Parcel ID M40001000900-26100 & 26200, Case No. 2024 CV 0634) in which the Health District collected \$1.26 a year on this property before the forfeiture.

#26-03-05-05 Mr. Harden moved for approval to release the delinquent taxes for E. Third St. (Parcel ID M4000200120043500, Case No 2024 CV 0112) and 249 Galloway St. (Parcel ID M40001000900-26100 & 26200, Case No. 2024 CV 0634). Mr. Roop seconded the motion. The motion was carried by acclamation.

ADDITIONAL BUSINESS

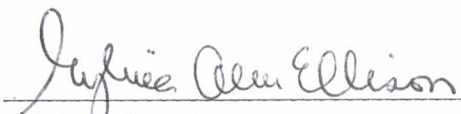
Dr. Sharrett discussed the flu season, which he feels is winding down in the community. This year, the influenza virus was much more severe than covid was in terms of outcomes and hospitalizations. Measles cases are rising with about 11,000 documented cases in the first two months of the year, which will exceed last year in terms of measles activities. Mumps cases are also rising, and there have been about 240 cases so far this year. He also added that there has been a lot of confusion, especially amongst parents, regarding measles vaccines. Of all these cases, about 98% are unvaccinated, stressing that there is no treatment for measles; however, vaccination will prevent it.

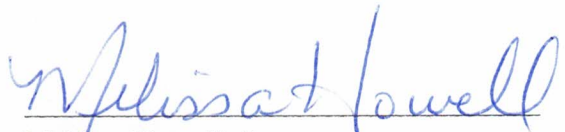
Mr. Dudley shared his experience of traveling to Washington, D.C., for NALBOH's Midwinter Leadership Conference and Hill visits. During the visits to the Hill, Mr. Dudley shared public health messaging with Ohio senators John Husted and Bernie Marenco.

Ms. Ellison reminded the board that the District Advisory Council meeting will take place on Tuesday, March 17, 2026, at 6:00 p.m. All board members are invited to attend.

She also reminded the board that the GCPH Community Health Assessment Data Sharing Meeting will be held at Soin Medical Center on Wednesday, March 18, 2026, at 11:30 AM. If anyone wishes to attend, please RSVP.

There being no additional business, the meeting was adjourned at approximately 7:30 p.m.


Sylvia Ellison, President


Melissa Howell, Secretary