

**GREENE COUNTY
BOARD OF HEALTH MINUTES
January 8, 2026
(26-01-08)**

The Greene County Board of Health met in regular session on January 8, 2026, in Conference Room 124 of the health district office. The meeting convened at approximately 6:30 p.m.

In attendance: Sylvia Ellison, President; Timothy Roop, Vice President; Jane Clifton; Todd Dudley; William Harden; Ashley Hartmann; Connie Helmuth (virtual), Marty Larson; Angelia Mickle; and Nancy Terwoord. Excused: Scott Hammond, Ratna Palakodeti, M.D., and David Thompson

Employees in attendance: Melissa Howell, Health Commissioner; Noah Stuby, Deputy Health Commissioner; Kevin Sharrett, M.D., Medical Director; Shadrick Adams; Jennifer Barga, Sheryl Wynn, and Olivia Detty.

Guests in attendance: Jodi Puterbaugh, Sugarcreek Township Trustee.

With a quorum, Ms. Ellison called the meeting to order at 6:30 p.m. and announced that Ms. Helmuth was virtually attending the meeting.

Ms. Ellison asked our guest, Ms. Puterbaugh, Sugarcreek Township Trustee, to introduce herself.

ADOPTION OF CONSENT AGENDA/MINUTES OF PREVIOUS MEETINGS

Ms. Ellison introduced the consent agenda and the meeting minutes from December 4, 2025.

#26-01-08-03 Mr. Harden moved to approve the consent agenda and the December 4, 2025, meeting minutes. Ms. Terwoord seconded the motion. The motion was carried by acclamation.

PRESENTATION

In collaboration with the Ohio Association of Boards of Health and the Association of Ohio Health Commissioners, the Kent State University College of Public Health made available a series of short continuing education (CE) modules that local boards of health may use to fulfill their CE requirements in Ohio Administrative Code Section 3701-36-03. The content of these continuing education modules is based on areas identified in the 2020 and 2024 CE needs assessments.

In tonight's video, "Introducing the Foundational Public Health Services Model," Terry Allan, a member of the board of directors of the Public Health Accreditation Board, discusses the development of the Foundational Public Health Services model and its application to local public health in Ohio.

The video lasted for 17 minutes.

FINANCIAL REPORTS

Deputy Health Commissioner Stuby reviewed the December income and expenditure report, the November voucher summary, and the appropriation transfers and fund transfers/temporary advances. Deputy Health Commissioner Stuby answered all questions satisfactorily.

#26-1-08-01 Ms. Clifton moved for approval of the December income and expenditure report, voucher summary, appropriation transfers, and fund transfers/temporary advances. Mr. Harden seconded the motion. The motion was carried by acclamation.

Deputy Health Commissioner Stuby introduced a resolution that is requested at the beginning of each year to conduct any needed transfers and adjustments of funds between Greene County Board of Health meetings. Each transfer or adjustment will be approved by the board at the next meeting. The resolution is as follows:

Timothy Roop moves for the approval to authorize Health Commissioner Howell to transfer funds from one item in the appropriations to another item, reduce or increase any item, create new items, and make additional appropriations or reduce total appropriations as per Ohio Revised Code 3709.28 (E).

Angelia Mickle seconds the motion.

#26-1-08-02 Mr. Roop moved for approval to authorize the Health Commissioner to transfer funds from one item in the appropriations to another item, reduce or increase any item, create new items, and make additional appropriations or reduce total appropriations as per Ohio Revised Code 3709.28 (E) in between Board of Health meetings.

NEW BUSINESS

Deputy Health Commissioner Stuby proposed moving away from paperboard packets to digital board packets and using iPads for board meetings. The iPads would need to be purchased; however, they would also be utilized for staff training and emergency response. The board discussed the equipment's cost and expressed support for the proposal.

GOVERNANCE REPORTS

Governance Committee – No report.

Performance and Evaluation Committee – No report

Planning and Finance Committee – No report.

ADDITIONAL BUSINESS

Ms. Ellison shared that GCPH Solid and Infectious Waste Programs and Construction and Demolition Debris programs have been placed on Ohio EPA Director John Logue's approval list. This approval allows GCPH to administer and enforce the solid and infectious waste laws and the construction and demolition debris regulations in accordance with Sections 3734.08 and 3714.09 of the Ohio Revised Code (ORC). A copy of the letter has been provided to the board.

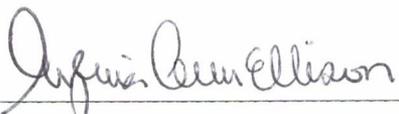
2026 Conflict of Interest and Confidentiality Agreement forms have been provided to each board member. There have been no changes or updates to the form. Please review, sign, and return them to Ms. Detty.

Dr. Sharrett discussed the current flu season, noting it is among the most active in the past 25 to 30 years, with 45 of 50 states reporting high flu activity, including Ohio, which has reported its first pediatric flu death. Approximately 12% of his patient visits are flu related. Additionally, advancements in HPV screening have been made, allowing for at-home testing. The HPV vaccine, initially for women, is now recommended for men as well, due to its link to oral cancers. He also discussed a recent measles outbreak in Ohio, which was previously declared over but has seen sporadic cases, particularly among unvaccinated individuals. Measles is very contagious, but the vaccine is highly effective at preventing it.

Health Commissioner Howell provided an update on the health district. Five Rivers is relocating from the building to a new location in Xenia. The MCH team will move into the remodeled space to house home visiting, early intervention, and WIC services. This year, GCPH is working on the Community Health Assessment (CHA), improvement plan, strategic plan, marketing plan, and workforce development plan. The board's input and involvement in these projects are vital, as they will help shape the health department's future. Additionally, GCPH received \$40,000 in tobacco funding from the state, which will help continue efforts on vaping prevention and policy support.

Health Commissioner Howell thanked Ms. Puterbaugh for attending tonight's meeting.

The meeting was adjourned at approximately 7:21 p.m.



Sylvia Ellison, President



Melissa Howell, Secretary