

# GREENE COUNTY

## BOARD OF HEALTH MINUTES

### December 4, 2025

The Greene County Board of Health met in regular session on December 4, 2025, in Conference Room 124 of the health district office. The meeting convened at approximately 6:30 p.m.

In attendance: Jane Clifton, President; Sylvia Ellison, Vice President; Todd Dudley, Ashley Hartmann, Marty Larson, Angelia Mickle (virtual), Timothy Roop, and David Thompson. Excused: Connie Helmuth, Scott Hammond, William Harden, Ratna Palakodeti, M.D., and Nancy Terwoord.

Employees in attendance: Melissa Howell, Health Commissioner; Noah Stuby, Deputy Health Commissioner; Kevin Sharrett, M.D., Medical Director; Shadrick Adams; Jennifer Barga, Olivia Detty, Evan Dillahunt, Camille Edwards, Kaci Warren, and Sheryl Wynn.

With a quorum, Ms. Clifton called the meeting to order at 6:30 p.m. and announced that Ms. Mickle was virtually attending the meeting.

#### **ADOPTION OF CONSENT AGENDA/MINUTES OF PREVIOUS MEETINGS**

Ms. Clifton introduced the consent agenda and the meeting minutes from November 6, 2025.

**#25-12-04-02 Ms. Ellison moved to approve the consent agenda and the November 6, 2025, meeting minutes. Mr. Thompson seconded the motion. The motion was carried by acclamation.**

#### **PRESENTATION**

Tonight's first presentation, titled "Creating Healthy Communities (CHC)," was delivered by Camille Edwards, Health Education Program Manager at GCPH. Ms. Edwards provided a brief overview of the Creating Healthy Communities grant, which spans five years. The initial two years will focus on strategies in Xenia, Fairborn, and countywide initiatives.

The grant is structured into two tiers. The first tier aims to ensure safe access to healthy food by installing little pantries and offering educational series on budget-friendly shopping and transportation resources in Greene County, along with health food preparation demonstrations. The second tier seeks to enhance walkability and mobility for accessing healthy foods through environmental surveys, community improvement design, and the creation of a food access map.

In the first year, CHC will concentrate on the Fairborn Active Transportation Plan (ATP), food access policy and planning at the county level, and Xenia's Farmers' Market. CHC aims to create sustainable change by strengthening local partnerships, advancing city and county

planning, expanding access to healthy food and transportation, and establishing frameworks for long-term health equity.

The presentation lasted for 13 minutes.

## **FINANCIAL REPORTS**

Deputy Health Commissioner Stuby reviewed the November income and expenditure report, the November voucher summary, and the appropriation transfers and fund transfers/temporary advances. Deputy Health Commissioner Stuby answered all questions satisfactorily.

**#25-12-04-01 Mr. Larson moved approval of the income and expenditure report, voucher summary, appropriation transfers, and fund transfers/temporary advances. Mr. Thompson seconded the motion. The motion was carried by acclamation.**

## **GOVERNANCE REPORTS**

Governance Committee – No report.

Performance and Evaluation Committee – No report

Planning and Finance Committee – Mr. Larson reported that the committee met at 5:30 p.m., prior to the board meeting, to review the 2026 refined budget and strategic priority metrics. The committee voted to recommend the approval of the 2026 refined budget and strategic priorities to the board.

**#25-12-04-03 Mr. Larson moved, on behalf of the Planning & Finance Committee, to approve the 2026 refined budget and strategic priorities. The motion was carried by acclamation.**

## **NEW BUSINESS**

Clint Conner, a septic installer and resident of Greene County, addressed the board to provide an update since his last appearance at the meeting on October 2, 2025. He reported that he submitted a design for approval, which took 14 days. While this was an improvement compared to the 21 days he experienced previously, he emphasized that there is still room for further improvement.

Health Commissioner Howell thanked Mr. Conner for his feedback and assured him that the goal is to ensure his satisfaction as an installer. She added that Mr. Adams is dedicated to quality improvement projects to improve the program.

Mr. Conner thanked the board for their time.

## **ADDITIONAL BUSINESS**

Mr. Dillahunt presented the GCPH employee wage and accrual summaries to the board for their information

Health Commissioner Howell presented the GCPH community participation spreadsheet to the board and explained that it contains all meetings, community participation, and engagement in which GCPH staff are involved.

Ms. Clifton informed the board that everyone is invited to attend the GCPH December Lunch & Learn event on Thursday, December 10, 2025. The training will begin at 9:30 a.m., followed by the employee meeting, and lunch at 12:00 p.m.

Health Commissioner Howell addressed ongoing concerns about vaccine-preventable diseases in Greene County. The health department has not provided immunizations since about 2016. All the direct clinical services went to Five Rivers when they moved in. As of today, the latest kindergarten vaccination rates are available through 2023. Overall, we are around 90%, which is less than it needs to be but in line with Clark and Warren County.

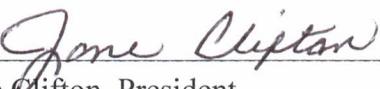
Dr. Sharrett reported that the CDC is currently divided over vaccines, especially the hepatitis B vaccine for infants. There are two groups within the CDC: the old guard and the new guard. This debate is significant as experts discuss support for or opposition to vaccines.

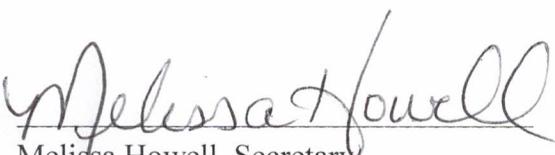
Influenza A cases have surged this year, with reports showing six times more cases than last year. Although this season's flu vaccine was not designed for a new variant (H3N2), it still reduces symptoms and lowers hospitalization rates by 75%. Conversations with patients now focus on how the vaccine can lessen illness severity.

Additionally, we are seeing a rise in norovirus cases earlier than usual. While norovirus typically does not cause long-term issues for most people, it can be very harmful to young children, the elderly, and those with underlying health conditions. Awareness of these health trends is important this season.

Ms. Clifton thanked the board, as this was her last meeting as board president. She welcomed Ms. Ellison as the new board president in January and wished everyone a good holiday.

The meeting was adjourned at approximately 7:10 p.m.

  
Jane Clifton

  
Melissa Howell  
Melissa Howell, Secretary