

GREENE COUNTY BOARD OF HEALTH MINUTES September 4, 2025

The Greene County Board of Health met in regular session on Thursday, September 4, 2025, in Conference Room 124 of the health district office. The meeting convened at approximately 6:30 p.m. In attendance: Jane Clifton, President; Sylvia Ellison, Vice President; Todd Dudley (virtual), Scott Hammond, William Harden, Marty Larson, Angelia Mickle (virtual) Ratna Palakodeti, M.D. (virtual), Timothy Roop, and David Thompson. Excused: William Harden, Connie Helmuth, and Nancy Terwoord. Employees in attendance: Melissa Howell, Health Commissioner; Noah Stuby, Deputy Health Commissioner; Shadrick Adams, Jennifer Barga, Kim Caudill, Olivia Detty, and Sheryl Wynn. Excused: Kevin Sharrett, M.D.

With quorum, Ms. Clifton called the meeting to order at 6:30 p.m. and introduced our guest presenter, Kim Caudill, and announced that Ms. Mickle and Dr. Palakodeti are joining the meeting virtually.

Ms. Clifton introduced the newest board member, Ashley Hartmann, representing the City of Beavercreek, and asked her to speak about her background.

ADOPTION OF CONSENT AGENDA/MINUTES OF PREVIOUS MEETINGS

Ms. Clifton introduced the consent agenda and the meeting minutes for August 7, 2025.

#25-09-04-02 Ms. Ellison moved to approve the consent agenda and the August 7, 2025, meeting minutes. Mr. Roop seconded the motion. The motion was carried by acclamation.

PRESENTATION

Tonight's presentation, "Public Health Emergency Preparedness," was given by GCPH Emergency Response Coordinator Kim Caudill. Ms. Caudill gave an update on the Public Health Emergency Preparedness (PHEP) grant, discussed the National Response Framework (NRF), and gave an overview of the CDC's 15 Public Health Emergency Preparedness and Response Capabilities.

Since September is National Preparedness Month, Ms. Caudill shared how to build an emergency kit, what basic disaster supplies you should have on hand, and the importance of having a plan that is shared with your family.

The presentation lasted 19 minutes.

FINANCIAL REPORTS

Deputy Health Commissioner Stuby reviewed the July income and expenditure report, the August voucher summary, and the appropriation transfers and fund transfers/temporary advances. Deputy Health Commissioner Stuby satisfactorily answered all questions.

#25-09-04-01 Mr. Larson moved approval of the income and expenditure report, voucher summary, appropriation transfers, and fund transfers/temporary advances. Mr. Dudley seconded the motion. The motion was carried by acclamation.

GOVERNANCE REPORTS

Governance Committee – In Ms. Terwoord's absence, Ms. Clifton reported that the committee did not meet and there was no report.

Performance and Evaluation Committee – In Mr. Harden's absence, Ms. Clifton reported that the committee did not meet and there was no report.

Planning and Finance Committee – Ms. Clifton shared that Mr. Larson has agreed to be the chair of the Planning and Finance Committee, previously held by Mr. Root.

Ms. Clifton thanked Mr. Root for his service to Greene County.

NEW BUSINESS

Environmental Health Director, Mr. Adams, conducted the first reading of the proposed 2026 fees. He explained the cost methodology and successfully answered questions from the board. A public hearing will be held at the next month's board meeting on October 2, 2025, to receive public comments and address questions.

Ms. Clifton read the following resolution for Mr. Root, recognizing his service to Greene County as a board member:

The Greene County Board of Health wishes to recognize and commend:

J. ANDREW ROOT

for his leadership and service to the Greene County Board of Health, Greene County Public Health, and the Greene County community.

WHEREAS: The City of Beavercreek appointed Mr. Root as representative to the Greene County Board of Health effective, December 8, 2014; and

WHEREAS: During his tenure with the Board of Health, Mr. Root served as Board President in 2018, 2019, and 2021, and was elected as the Vice President in 2017 and 2020. During his tenure with the Board of Health, Mr. Root presided over the Planning and Finance Committee and Nominating Committee; and

WHEREAS: Mr. Root's leadership of the Greene County Board of Health as president and loyalty to the Greene County community during his service with Greene County Public Health and the Greene County Board of Health have provided an incredible example of public service.

SO, BE IT RESOLVED BY THE GREENE COUNTY BOARD OF HEALTH:

Section 1. The Greene County Board of Health wishes to express its appreciation for Mr. Roots' 10 years of service on behalf of the Greene County community and Greene County Public Health.

Section 2. That a copy of this resolution be presented to Mr. Root as a small token of the Greene County Board of Health's appreciation for his faithful, dedicated service.

#25-09-04-03 Jane Clifton moved for the approval of the resolution of appreciation for J. Andrew Root. Timothy Roop seconded the motion. The motion carried by acclamation.

ADDITIONAL BUSINESS

Ms. Clifton reminded the board that they will need to elect new officers in December. As the current Vice President, Ms. Ellison, will step into the President's role, a new Vice President will need to be elected; therefore, a Nominations Committee will need to meet. Three board members will need to volunteer to serve on the committee.

GCPH is having an employee carry-in and employee meeting on Thursday, September 11, 2025, at 11:30 AM. All board members are invited to attend.

Ms. Ellison congratulated Health Commissioner Howell on receiving PHAB reaccreditation status.

Health Commissioner Howell stated that earlier in the day, she received notification that GCPH has been reaccredited for another five years. This is the second time that GCPH has been accredited.

In Dr. Sharrett's absence, Health Commissioner Howell mentioned that right after allergy season is respiratory season. Flu, COVID, and RSV are expected to increase. She also reminded the board that the health department is on the ballot this year and will be Issue 1. It is a renewal levy for a five-year, \$0.8 mill operating levy, which is approximately \$18.00 for every \$100,000 of property valuation.

There being no further business, the Greene County Board of Health meeting for August 8, 2025, adjourned at approximately 7:20 p.m.

Jane Clifton

Jane Clifton, President

Melissa Howell

Melissa Howell, Secretary