

# **GREENE COUNTY BOARD OF HEALTH MINUTES April 3, 2025**

The Greene County Board of Health met in regular session on Thursday, April 3, 2025, in Conference Room 124 of the health district office. The meeting convened at approximately 6:30 p.m. In attendance: Jane Clifton, President; Sylvia Ellison, Vice President; Scott Hammond; Connie Helmuth; Marty Larson; Angelia Mickle, DNP; Timothy Roop; Andrew Root; and Nancy Terwoord. Excused: William Harden, Ratna Palakodeti, M.D., and David Thompson. Employees in attendance: Noah Stuby, Deputy Health Commissioner; Kevin Sharrett, M.D., Medical Director; Jennifer Barga; Olivia Detty; Jere Marks; Emily Mohr; Rick Schairbaum; and Shery Wynn. Excused: Melissa Howell, Health Commissioner, and Shadrack Adams. Guests in attendance: Jessica Dean and Amber Kruger.

Ms. Clifton called the meeting to order at 6:30 p.m. and introduced our guests.

## **ADOPTION OF CONSENT AGENDA/MINUTES OF PREVIOUS MEETINGS**

Ms. Clifton introduced the consent agenda, including the March 6, 2025, meeting minutes.

**#25-04-03-02** Ms. Ellison moved to approve the consent agenda and the March 6, 2025, meeting minutes. Mr. Larson seconded the motion. The motion was carried by acclamation.

## **PRESENTATION**

Rick Schairbaum, Environmental Health Program Manager, and Emily Mohr, Registered Environmental Health Specialist-in-Training, gave tonight's presentation, "Plan Review: Ohio Uniform Food Safety Code Regulations."

Ms. Mohr discussed the basics of the food plan review process, including what a plan review is, who needs one, and the step-by-step process from plan review submittals to pre-licensing inspections.

Mr. Schairbaum explained the review process in-depth and discussed the key elements examined in plans, including layout, construction, materials, and approved equipment standards. He also discussed ServSafe courses and Person-in-Charge (PIC) training.

Ms. Mohr and Mr. Schairbaum answered questions from the board.

The presentation lasted 23 minutes.

## **FINANCIAL REPORTS**

Deputy Health Commissioner Stuby reviewed the March income and expenditure report, the March voucher summary, and the appropriation transfers and fund transfers/temporary advances. Deputy Health Commissioner Stuby satisfactorily answered all questions.

**#25-04-03-01** Ms. Helmuth moved approval of the income and expenditure report, voucher summary, appropriation transfers, and fund transfers/temporary advances. Ms. Terwoord seconded the motion. The motion was carried by acclamation.

## **GOVERNANCE REPORTS**

Governance Committee – No report.

Performance and Evaluation Committee – The committee will meet on Monday, April 21, 2025, at 5:30 p.m. in Conference Room 124 at the health district to review the contract of Health Commissioner Howell and complete her evaluation.

Planning and Finance Committee – Mr. Root reported that the committee met before the board meeting at 5:45 p.m. to discuss a salary study, and the committee is not recommending moving forward with the study. The state conducts a salary study every two years, and GCPH compares its salaries to those of other similar health departments based on population and similar budgets. This study does not account for the private sector. However, that information is readily available. In the future, if staff members wish to proceed with a salary study, they can approach the board.

## **NEW BUSINESS**

Copies of the Board of Health Confidentiality Agreement and Conflict of Interest forms have been included in each board member's packet. Please sign and return these to Ms. Detty.

Ms. Clifton introduced a variance request submitted by Mr. Chase Levy to allow for the Continuing Education Units (CEUs) he received in March 2025 to be accepted for his sewage installer registration for this year.

Mr. Marks explained that the Ohio Administrative Code (OAC) 3701-29-03 requires all sewage contractors to obtain 6.0 CEUs the year before registration. Due to medical hardship, Mr. Lavy could not obtain his CEUs in 2024. When informed of this provision, Mr. Lavy immediately worked to earn the required CEUs in March 2025. Environmental Health recommends that the board approve this variance.

**#25-04-03-03** Mr. Roop moved approval of the variance request. Mr. Hammond seconded the motion. The motion was carried by acclamation.

## **ADDITIONAL BUSINESS**

Ms. Clifton noted that the GCPH 2024 Annual Report and two reading materials, "The Public Health Communicators Guide to Misinformation" by the Public Health Communications Collaborative and "Ohio Public Health Basics" by the Health Policy Institute of Ohio, are included in tonight's meeting materials.

Ms. Clifton reminded the board that the GCPH Employee Appreciation Breakfast will occur on Thursday, April 10, 2025, at 8:30 a.m. All board members are invited to attend. She congratulated the entire staff on a job well done.



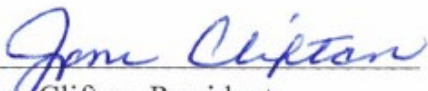
Dr. Sharrett gave an update on measles cases. As of this year, nearly 500 measles cases were reported in the first quarter. In 2024, there were 284 total cases, and in 2023, there were 60 total cases. This highlights the need for vaccination, as most cases occur in unvaccinated individuals. The Measles, Mumps, and Rubella (MMR) vaccination is safe and is recommended for adults who are at high risk, women wanting to get pregnant, and those who are not vaccinated.

Vaccination is not recommended for individuals born before 1957, as they are likely to have already had measles and developed natural immunity. Additionally, those born after 1968 who received the two-step vaccination are considered immune. If you are unsure of your medical history or whether you received the vaccine, immunity can be tested with a blood test.

Ms. Barga shared that Nancy Kessinger, Early Intervention/Help Me Grow Program Manager, GCPH, received a proclamation from Governor DeWine declaring March 27, 2025, as Amniotic Fluid Embolism (AFE) Awareness Day in Ohio. Ms. Barga shared Ms. Kessinger's story and said that she is very passionate about AFE awareness. Ms. Kessinger's team and the rest of the agency work hard to promote healthy moms and babies.

Ms. Terwoord reminded the board that the NALBOH 2025 Spring Symposium Series will start on April 16, 2025. All board members are invited to attend the virtual sessions, and Ms. Detty will send a link to access the series.

There being no further business, the Greene County Board of Health meeting for April 3, 2025, adjourned at approximately 7:30 p.m.

  
Jane Clifton, President,

  
Melissa Howell, Secretary