

## **BOARD OF HEALTH MINUTES**

### **May 7, 2020**

The Greene County Board of Health met in regular session via GoToMeeting on Thursday, May 7, 2020. The meeting convened at approximately 6:30 p.m. In attendance: Melvin Johnson, President; William Beeman, Jane Clifton, Scott Filson, Scott Hammond, William Harden, Andrew Root, Tamisha Samiec, Kathy Saunders, Thomas Selden, Nancy Terwoord, David Thompson, and Mark Walsh. Employees in attendance: Melissa Howell, Health Commissioner; Jennifer Barga, Don Brannen, Bob Brooks, Susan Martin, Noah Stuby and Jeff Webb.

#### **ADOPTION OF AGENDA/MINUTES OF PREVIOUS MEETING**

Ms. Terwoord noted the resolutions of appreciation for Mr. Selden's service to the Greene County Board of Health and expressed appreciation and best wishes as Mr. Selden departs from the board. Ms. Terwoord also noted the work of the Greene County Public Health team.

#20-05-07-02. Mr. Root moved the following:

The Greene County Board of Health wishes to recognize and commend **THOMAS SELDEN** for his devoted and dedicated service to the Greene County Board of Health and Greene County Public Health.

WHEREAS: Mr. Selden was appointed by the Greene County District Advisory Council as representative to the Greene County Board of Health on March 16, 1985; and

WHEREAS: His departure from the board ends dedicated volunteer service to public health in Greene County spanning over 35 years; and,

WHEREAS: His concern for and loyalty to the Greene County community during his service with Greene County Public Health and the Greene County Board of Health serves as an extraordinary example of public service.

**SO, BE IT RESOLVED BY THE GREENE COUNTY BOARD OF HEALTH:**

Section 1. The Greene County Board of Health wishes to express its appreciation for Mr. Selden's over 35 years of service on behalf of Greene County Public Health and the residents of Greene County.

Section 2. That a copy of this resolution be presented to Mr. Selden as a small token of the Greene County Board of Health's appreciation for his 35 years of dedicated service.

Dr. Walsh seconded the motion.

The motion carried by acclamation.

Mr. Stuby reported direct expenditures for COVID-19 response include just under 2,700 work hours which amounts to over \$145,000.00 in employee compensation and benefits. Total expenditures to date for COVID-19 response is just over \$147,000.00.

Noah Stuby, Deputy Health Commissioner, provided an overview of the Income and Expenditure Report, Voucher Summary, Appropriation Transfers, Fund Transfers and answered board questions satisfactorily.

#20-05-07-04. Ms. Terwoord moved to approve the new Coronavirus Aid, Relief, and Economic Security (CARES) Act Fund 7514 and approve Noah Stuby, Deputy Health Commissioner, as the authorized agent for the FEMA Public Assistance Grant program. Mr. Beeman seconded the motion.

The motion carried by acclamation.

#20-05-07-01. Mr. Root moved approval of the voucher summary, appropriation transfers, then and now, and acceptance of the Income and Expenditure report pending the audit. Dr. Thompson second the motion.

The motion carried by acclamation.

## **PRESENTATION**

Don Brannen, Community Epidemiologist, presented on contact tracing and answered board questions satisfactorily.

## **GOVERNANCE REPORTS**

#20-05-07-05 Administrative Evaluation Committee - Mr. Beeman reported on behalf of the committee regarding the health commissioner's annual performance appraisal. The committee recommended a \$5,000.00 merit increase. Mr. Harden moved to approve a \$5,000.00 salary merit increase for the health commissioner. Mr. Root seconded the motion.

The motion carried by acclamation.

Ms. Terwoord expressed how pleased the committee was with the health commissioner's performance and how much the committee wants to retain her services. Ms. Terwoord provided some historical background on health commissioner's salaries.

Dr. Johnson expressed his pleasure regarding the job being done by the health commissioner. He further stated that the health commissioner works very hard and performs well above expectations. Dr. Johnson stated he looks forward to Health Commissioner Howell's continued service to the community and Greene County Public Health for years to come.

Health Commissioner Howell expressed her appreciation and looks forward to continuing to serve.

Bylaw Committee – Ms. Terwoord reported on behalf of the committee. The committee met via GoToMeeting today and has a draft in process. The draft will be forwarded to the entire board

prior to the June meeting. Ms. Terwoord noted committee recommendations included in the draft.

Finance/Audit Committee – No report.

Health Commissioner Howell noted that Angie Mickle, Dean of Cedarville University School of Nursing, has been approved as the District Advisory Council representative replacing Thomas Selden.

Personnel Committee - No report.

Planning and Evaluation Committee – No report.

### **ADDITIONAL BUSINESS**

Health Commissioner Howell stated the health district has received approximately 200 disease reports and 450 complaints. Guidance and complaint resolution are being handled by Jeff Webb and the environmental health team.

Health Commissioner Howell reported that at the onset of the COVID-19 pandemic dog groomers were considered non-essential businesses. The health district issued a cease and desist to GroomingDales Pet Salon & Day Spa. Instead of utilizing the dispute resolution board set up by Governor DeWine, GroomingDales filed suit in Greene County Court. That lawsuit has been dismissed.

Health Commissioner Howell noted the Ohio House of Representatives State and Local Government Committee proposed an amendment that would limit the authority of the Director of Health. The proposal would require the Director of Health to seek the approval of the Joint Committee on Agency Rule Review (JCARR) to extend any statewide public health orders for more than fourteen days. Health Commissioner Howell stated that the Association of Ohio Health Commissioners sent communications to the Speaker of the House and the Senate President encouraging the House and Senate not to act during the middle of the pandemic.

Health Commissioner Howell noted the implementation of the following emergency policies in response to COVID-19:

- Emergency Employee COVID-19 screening procedure
- Family First Family Medical Leave Expansion Act policy
- Emergency Paid Sick Leave Act Policy

Health Commissioner Howell requested a temporary change to the vacation policy permitting employees required for COVID-19 emergency response to carryover vacation hours in excess of the 210 hours at anniversary date for an additional 30 days and if the time cannot be used during the extension to permit the pay out of the hours in excess of 210 at the employee's regular rate of pay.

#20-05-07-06. Mr. Thompson moved to approve the vacation policy as presented. Mr. Hammond seconded the motion.

The motion carried by acclamation.

Dr. Johnson noted an article published in the Xenia Gazette written by Health Commissioner Howell and Laurie Fox on Public Health in the 1940s.

Dr. Walsh asked about resources for the contact tracking. Health Commissioner Howell noted that currently the health district is utilizing three full-time equivalents to sufficiently meet the needs for contact tracing.

Dr. Johnson called the board's attention to the Board and Administrator issues included in the board's packet.

#20-05-07-07. Ms. Terwoord moved to adjourn the meeting. Dr. Samiec seconded the motion.

The May 7, 2020, Greene County Board of Health meeting adjourned at approximately 8:02 p.m.

Melvin A. Johnson, PhD

Melvin A. Johnson, PhD, President

Melissa A. Howell

Melissa A. Howell, Secretary